

NESA inspection maths faculty checklist

An internal evidence map for individual non-government schools

curriq | Internal evidence-map scaffold

Verified 3 August 2026. The 2026 HSC uses the applicable 2017 mathematics syllabus; the 2024 syllabuses are first examined in the 2027 HSC. Verify current sources and local requirements before use.

Scope

This checklist is based on the NSW Registered and Accredited Individual Non-government Schools Manual available on 3 August 2026. It is not a universal checklist for government schools, registration systems or every review type, and it does not guarantee registration or inspection outcomes.

Cohort and source control

Check	Evidence / location	Owner / review
Current manual and school governance setting confirmed	[Manual version / approved system]	[]
2026 HSC cohorts mapped to applicable 2017 syllabuses	[Program / scope sequence]	[]
First HSC 2027 cohorts mapped to applicable 2024 syllabuses	[Program / scope sequence]	[]
Superseded versions are controlled	[Archive / version record]	[]

Faculty evidence map

Area	Normal evidence	Location	Gap / action	Owner
Syllabus and scope	Applicable syllabus; scope and sequence	[]	[]	[]
Teaching programs	Program with useful annotations and evaluation	[]	[]	[]
Assessment	Approved schedule, tasks, marking and feedback	[]	[]	[]
Curriculum delivery	Representative day-to-day student work	[]	[]	[]
Adjustments / access	Approved records with restricted access	[]	[]	[]
Faculty evaluation	Meeting decisions and program changes	[]	[]	[]

Evidence handling

- Link to normal approved records rather than duplicating student information into an inspection folder.
- Use representative day-to-day work; do not curate only polished samples.
- Check access controls, retention, version and privacy before sharing any record.
- Record a real gap and owner instead of creating retrospective evidence.
- Confirm requests and scope with school leadership and the current manual.

Readiness review

Question	Finding	Action	Owner / due
Can a reviewer trace syllabus to program, teaching, assessment and evaluation?	[]	[]	[]
Are cohort and syllabus versions unambiguous?	[]	[]	[]

Question	Finding	Action	Owner / due
Are student records representative, secure and retrievable?	[]	[]	[]
Are program evaluations connected to actual changes?	[]	[]	[]

Six-week preparation checklist

Adapt this internal sequence to the actual review notice, scope, current manual and leadership direction. It is not a NESA-issued timetable.

Week	Faculty action	Evidence / quality check	Privacy / control check	Owner / status
6	Confirm review scope, current manual, courses, cohorts and syllabus versions	Create source-controlled evidence map; identify genuine gaps	Nominate approved storage and access roles	[]
5	Trace syllabus to scope, program and representative lesson delivery	Check annotations show evaluation, not retrospective decoration	Link to records rather than duplicating student data	[]
4	Trace assessment schedule to tasks, criteria, marking and feedback	Sample current tasks and actual student responses	Remove unnecessary identifiers from working review copies	[]
3	Review adjustments, access and representative student work	Ask whether evidence is ordinary, current and retrievable	Confirm restricted records stay in authorised systems	[]
2	Close remediable gaps and rehearse the evidence trail	Record actions honestly; do not manufacture historical evidence	Test links, permissions, version and retention	[]
1	Leadership review, staff briefing and final source check	Confirm who answers which question and where updates are recorded	Share only the information within the authorised scope	[]

Official sources

Individual non-government schools manual:

<https://www.nsw.gov.au/sites/default/files/2023-08/nsw-registered-and-accredited-individual-non-government-schools-manual.pdf>

NESA mathematics curriculum: <https://www.nsw.gov.au/education-and-training/nesa/curriculum/mathematics>

Curriculum reform timeline:

<https://www.nsw.gov.au/education-and-training/nesa/about/strategies-and-reforms/curriculum-reform/timeline>

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